

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্যালয়, ধেমাজি
OFFICE OF THE DISTRICT AND SESSIONS JUDGE::DHEMAJI

ADVERTISEMENT

No. DJDH/_____/2025 dated, Dhemaji _____/2025.

Applications are invited in **Standard Form** from intending candidates for filling up of **1 (One) no. of vacant post of Peon** as shown below in the establishment of District & Sessions Judge, Dhemaji with Pay structure plus other allowances as admissible under the rules.

Name of the Post	Pay Structure		
	P.B	Scale	Grade Pay
Peon	1	Rs.12000-52000/-	Rs. 3900/-

IMPORTANT DATES:-

Sl. No.	Description	Date
1.	Last date for submission of application	13.03.2025

CATEGORY WISE BREAK-UP OF VACANCIES:

Name of the post and category	UR	OBC/MOBC	SC	ST(P)	ST(H)	TOTAL
Peon	1	-	-	-	-	1

AGE LIMIT:-

Sl. No.	Category	Maximum age
1	Unreserved	40 years
2	OBC/MOBC	43 years
3	SC	45 years
4	ST(P) & ST(H)	45 years
5	PwBD	50 years

- Candidates belonging to OBC/MOBC category shall have to produce a valid non-creamy layer certificate from the competent authority at the time of document verification before Interview/Viva Voce without fail.
- The reservation for PwBD candidates shall be as per existing relevant rules notified by Govt. of Assam.

...contd./-

ELIGIBILITY CRITERIA:-

Name of the Post	Educational qualification
Peon	1. Minimum qualification is class VIII passed, and those who have passed HSSLC or above shall be ineligible to apply. 2. Candidates must not be less than 18 years of age as on 01.01.2025.
For the aforesaid post, candidate(s) must have a valid Employment Exchange Registration Number of the state of Assam.	

Terms and Conditions:

1. The candidate must be an Indian citizen as defined in Article 5 & 6 of the Constitution of India.
2. Filed-up "Application Form" along with self-attested photocopies of **Age certificate, certificates and mark sheets regarding educational qualifications, Caste Certificate**, experience certificate (wherever applicable) from competent authority, Employment Exchange registration certificate along with **2 (two) recent passport sized photographs duly signed by the candidates on the reverse side** must be sent through **by POST** to the O/o the District & Sessions Judge, Dhemaji, PIN-787057, Assam, or, may be dropped in the **Drop Box for Application** to be kept at the O/o the District & Sessions Judge, Dhemaji. Applicant is to fill up the form in **BLOCK LETTERS.**
3. **The candidate must submit an undertaking along with the application form stating that he/she has not passed HSSLC examination.**
4. Candidate must indicate prominently the name of the post applied for on the top of the envelope containing the application.
5. If any candidate is found to **have suppressed his educational qualification or given any wrong/false information** at the time of applying for the post, **his candidature shall be liable to be rejected and also liable to Criminal Prosecution as per law.**
6. The candidates **who have earlier applied** against the Advertisement dated 15.03.2024 for recruitment of Peon, issued from O/o the District & Sessions Judge, Dhemaji **need not apply again.**
7. The **last date of receipt** of application is **13.03.2025** till **04:00 P.M.** No application received thereafter will be entertained. The appointing authority shall not be responsible under any circumstances for any postal delay.
8. **Nature of work:-**
 - (a) Assisting the concerned Officer/staff in carrying out their duties.
 - (b) Maintaining cleanliness of the office.
 - (c) Bringing refreshment/tea etc.
 - (d) Delivering official documents/letters and any other duties allotted from time to time.
 - (e) Carrying out the Orders given by superior authority.

...contd./-

9. The number of vacancy is indicative only and may vary at the time of final selection.
10. Candidates serving in any Government department must apply through proper channel.
11. **Individual Phone nos. /Contact nos. and E-mail ID**, if any, to be provided in the application.
12. The eligible candidate shall have to **appear in Interview/Viva Voce only**, if/when called for.
13. The place and date of Interview/Viva Voce will be uploaded in the official website of Dhemaji District Judiciary (www.dhemaji.dcourts.gov.in).
14. The list of eligible candidates and list of rejected candidates will be uploaded in the official website of Dhemaji District Judiciary (www.dhemaji.dcourts.gov.in).
15. **No separate call- letters shall be issued** from this office.
16. All the applicants are advised to visit the official website frequently.
17. Canvassing directly or indirectly shall disqualify a candidate.
18. No TA/DA will be admissible to the candidates.
19. The applicant should address the envelope to the **District & Sessions Judge, Dhemaji, Assam**.
20. The Selection Board reserves the right to cancel, alter or modify the advertisement or other terms and conditions of the advertisement without any prior notice.

Sd/-
District & Sessions Judge
Dhemaji

Memo No. DJDH/ 773-77 /2025

Dated, Dhemaji 28.02.25

Copy to:-

1. The D.I.P.R.O, Dhemaji. He /She is requested to take necessary steps for publishing the advertisement in 1(one) Assamese, 1(one) English Daily newspaper (preferably in the Assam Tribune and the Axomiya Pratidin) for wide publicity.
- ✓ 2. The Systems Officer, Dhemaji District Judiciary. She is directed to upload the advertisement in the official website immediately.
3. Notice Board, O/o the District & Sessions Judge, Dhemaji.
4. Notice Board, O/o the Chief Judicial Magistrate, Dhemaji.
5. Office File.


District & Sessions Judge
Dhemaji
1 Dhemaji
