

No. PERS/9/6/HWD/Consultant/2025
Dt. 28.01.2025

Requirement of Retired Govt. /PSU employees as Consultants on Contract Basis (CV based).

Application is invited from the Retired Govt. /PSU employees as professionals with Civil Engineering background against the following position for Highway Construction Project in India.

| VC No. | Position | Level of Post | No. of Posts | Mode of Selection |
|-----------|---------------------------|---------------|--------------|-------------------|
| 01/25 (E) | Resident Engineer (Civil) | Consultant | 1 | Interview Basis |

Minimum Educational Qualification and Post Qualification Experience Requirements

| Position | Resident Engineer (Civil) |
|----------|--|
| 1 | Essential Qualification and Experience Requirements. |
| (a) | Bachelor's Degree in Civil Engineering from a recognized University. |
| (b) | Minimum Post Qualification experience of 25 years. |
| (c) | 10 years of experience in Construction/ Supervision of bridges. |
| (d) | Candidates retired from CPWD/MES/BRO/PSU or any other Govt. organization are only eligible for the post. Minimum level at the time of retirement/VRS shall be Level-12 (CDA)/E-4 in IDA pay scale or above. |

Govt./PSU employees due for retirement on superannuation within 4 months from the date of issue of vacancy circular shall also be eligible to apply. However, their engagement will be considered only after their retirement subject to their suitability and fulfillment of other conditions.

Remuneration:

Negotiable remuneration to be decided as per policy of the company on approval of CV by client.

Nature & period of Engagement:

The appointment shall be purely on contractual basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance. The actual deployment will be subject to approval of client.



Transforming to GREEN

कॉर्पोरेट कार्यालय: शिखर, प्लॉट नं. 1, सेक्टर-29, गुरुग्राम-122 001 (भारत), **Corporate Office:** Shikhar, Plot No. 1, Sector-29, Gurugram -122 001 (India)

पंजीकृत कार्यालय: स्कोप मीनार, लक्ष्मी नगर, दिल्ली-110092 (भारत), **Registered Office:** SCOPE Minar, Laxmi Nagar, Delhi-110092 (India)

दूरभाष, (Tel.): (0124) 2571666 फ़ैक्स, (Fax): (0124) 2571660, ई-मेल (E-mail) info@rites.com वेबसाइट (Website): www.rites.com

CIN: L74899DL1974GOI007227

Age Limit:

Maximum 63 years as on 01.02.2025

Note:

Applicant are requested to register themselves on RITES web site in the registration format available under Tab "Career" – Expert Registration – registration for Consultant/ Expert on RITES website <http://www.rites.com> and submit a print out of the same and self-attested copies of the following documents along with the prescribed proforma (Annexure – I to III) in hard copy to the **undersigned within 07 days from the date of publication.**

- a. 2 recent passport size colour photographs.
- b. High School certificate for proof of Date of Birth.
- c. Certificates of Academic & Professional qualifications
- d. Details CV.
- e. Pension Payment Order.
- f. Service Certificate, Last Pay-slip, indicating last grade and basic pay drawn issue by the last employer.
- g. PF No. with the last employer.
- h. Proof of Identity & Address (Passport, Vote ID, Driving License, Aadhaar Card etc)
- i. PAN card
- j. Proof of different periods of experience as claimed in the Application Form (if applicable)
- k. Any other document in support of candidature
- l. Those who have been imposed any major / minor penalties during the last 5 years of service are not eligible to apply.
- m. Detailed CVs may also be mailed at **desraj@rites.com with** contact details.

Desraj
28.1.25

(Desh Raj)

Sr. Manager/HR

RITES Ltd. (Shikhar)

Plot No.1, Sector-29, Gurgaon-122001

PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT OF EXPERT/CONSULTANT

| | | |
|----|---|--|
| 1 | Please indicate the Vacancy Circular No. | |
| 2 | Please indicate the category for which applied: Re-employment as Expert (Technical/Professional) | |
| 3 | Name of the Applicant | |
| 4 | Date of Birth | |
| 5 | Professional/ Technical/ Educational Qualification (Qualification documents to be submitted) | |
| 6 | Details of Employment (Please attach your updated CV) | |
| 7 | Name of Organization from which retired and last designation/ Grade pay | |
| 8 | Last Pay drawn & grade held at the time of retirement (CDA/ IDA pay scale) | |
| 9 | Field of specialization & No. of years of experience in the field which is proposed to be utilized in the consultancy assignment | |
| 10 | Additional information, if any, which you would like to mention in support of your suitability for the post (Attach a separate sheet) | |
| 11 | Discipline & Appeal cases, Vigilance status – (Penalties imposed/ Status of Secret list) for the last five years (Technical/ Professional) in a vigilance case. i) Whether any major Penalty imposed? ii) Whether imposed two minor penalties iii) Whether his name figured on the secret list if yes, details thereof: | |
| 12 | Documents to be attached: i) Copy of Pension Payment Order (PPO) ii) Service Certificate iii) Experience certificate issued by the department iv) Proof of Pay Scale/ Last pay drawn, Grade pay v) Copy of Date of Birth certificate vi) PF No. | |

The above information is true to the best of my knowledge and belief. I am liable to be disqualified, if any information given above is found to be incorrect/ incomplete or false.

Signature of the applicant

Date:

Place:

Self-declaration by retired government employees being hired as Advisor/ Consultants/
Expert regarding vigilance status

- i) That I am not involved in any current vigilance / CBI cases nor any disciplinary or prosecution proceedings are in process against me.
- ii) That I have not been imposed a major penalty during last 10 years of service as a result of vigilance/CBI action.
- iii) That I have not been imposed a minor penalty during the last 5 years of service as a result of Vigilance/CBI action

Signature of the Advisor/ Consultant _____

Name of the Advisor/ Consultant _____

Place:

Date:

Curriculum Vitae (CV) for Proposed Professional Staff

| | | | |
|---|-----------------------------------|-------------------|-------|
| 1 | Proposed Position | RESIDENT ENGINEER | PHOTO |
| 2 | Name of Firm | | |
| 3 | Name of Candidate | | |
| 4 | Profession | CIVIL ENGINEERING | |
| 5 | Date of Birth | | |
| 6 | Experience (in Years & months) | | |
| 7 | Nationality | | |

8. Educational Qualification:

| Education (Degree) | Name of College / University | Degree(s) / Diploma(s) obtained | Year of Passing |
|--------------------|------------------------------|---------------------------------|-----------------|
| | | | |
| | | | |

9. Member ship with Professional Institutions:

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| |

10. Employment record:

| Sno. | Period | | Employer | Position Held |
|------|--------|----|----------|---------------|
| | From | To | | |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |

11. Details of Experience in Construction supervision of Bridges:

| Description of Project | Experience of Construction supervision of bridges | Duration | Experience in Years & months |
|------------------------|---|----------|---------------------------------------|
| | | | Refer to Project at SN. |
| | | | Refer to Project at SN..... |
| | | | |

| Description of Project | Experience of Construction supervision of bridges | Duration | Experience in Years & months |
|---|---|----------|-------------------------------|
| | | | Refer to Project at S.N. |
| Total experience in Supervision of construction of Bridges | | | |

12. Detailed Tasks Assigned:

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| 13 | <u>Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned</u> |
|------|---|
| (i) | Name of Assignment or Project: Period: Location: Client: Main Project Features: Position Held: Activities Performed: <ul style="list-style-type: none"> • • • • • |
| (ii) | Name of Assignment or Project: |
| | Period: Location: Client: Main Project Features: Position Held: Activities Performed: <ul style="list-style-type: none"> • • • • • |

14. Language Skills:

| Language | Reading | Speaking | Writing |
|----------|---------|----------|---------|
| English | | | |
| Hindi | | | |

15. Certification by the Candidate

I, the undersigned,, Mob. No. undertake that this CV correctly describes myself, my qualifications and my experience and Employer would be at liberty to debar me if any information given in the CV, in particular the Summary of Qualification & Experience vis-à-vis the requirements as per TOR is found incorrect.

Date

(Signature of Professional Staff)

(Day/Month/Year)

16. Certification by the Firm

The undersigned on behalf of RITES LIMITED certify that the qualification and experience details of Shri..... as described in the CV has been checked and found to be correct. It is also certified that Shrito the best of our knowledge has neither been debarred by any Central/State Government organization nor left his assignment with any other consulting firm engaged by the Employer /Contracting firm for the ongoing projects. We understand that if the information about leaving the past assignment is known to the Client, Client would be at liberty to remove the personnel from the present assignment and debar him for an appropriate period to be decided by the Client.

Date

(Signature of Authorized Signatory)

(Day/Month/Year)

17. Degree/Diploma Certificate

18. Experience Certificates

19. Proof of Identity

20. Proof of Salary

21. Confirmation regarding - Expected time of joining