



**BUREAU OF ENERGY EFFICIENCY (BEE)**  
**(A Statutory body under Ministry of Power, Govt. of India)**  
4th Floor, Sewa Bhawan, R. K. Puram, New Delhi - 110066

**HIRING OF TECHNICAL PROFESSIONALS**

Bureau of Energy Efficiency (BEE) intends to hire 16\* Senior Sector Experts / Sector Experts/ for identified sectors / domains purely on contract basis to provide technical support for Energy Conservation activities.

The contract will be initially for a period of one year extendable by another one year subject to satisfactory performance of the individual and future requirement of the BEE activities.

Interested applicants may download the details of Educational Qualification, Age, Experience, etc., from the website of BEE-[www.beeindia.gov.in](http://www.beeindia.gov.in). The interested applicants fulfilling the eligibility criteria may forward their curriculum vitae (CV) in prescribed format within 30 days of publication of advertisement in Employment News to the office of Secretary, Bureau of Energy Efficiency (BEE), 4<sup>th</sup> Floor, Sewa Bhawan, R.K. Puram, Sector-1, New Delhi-110066.

\*Actual numbers may vary at the time of selection as per actual requirements.

**Secretary, BEE**

**BUREAU OF ENERGY EFFICIENCY**  
**(Ministry of Power, Government of India)**

**Hiring of Technical Professionals**

Bureau of Energy Efficiency (BEE) is a statutory body under the Ministry of Power, Government of India) established under the provisions of the Energy Conservation Act 2001, to promote efficient use of energy and its conservation. It has its office at New Delhi.

Applications are invited from Indian nationals for engagement of **Senior Sector Experts / Sector Experts** fulfilling the eligibility criteria on contract basis initially for a period of one year extendable by another one year subject to satisfactory performance. The individual having minimum 05 years of post-qualification experience will be considered for selection as Sector Expert on consolidated remuneration of Rs. 1.00 Lakh per month. Those having minimum 08 years of post-qualification experience will be considered for selection as Senior Sector Experts on consolidated remuneration of Rs. 1.25 Lakh per month.

The sector wise details of positions are as under:

S.No.	Sector	Educational Qualification	Experience
1.	S&L i. Voluntary Appliances ii. Market Surveillance iii. Check testing/SDA	<ul style="list-style-type: none"><li>• Bachelor's degree in Engineering / Technology from a recognized University / Institution.</li><li>• Conversant with energy efficiency technologies for equipment/ appliance.</li><li>• BEE Certified Energy Auditor/ Manager will be given preference.</li></ul>	Experience in Energy Management/ Operations & Maintenance/ technical evaluation of Energy Savings/ Standard for appliances and equipment, promotion and development etc.
2.	DSM (Ag & Mu)	<ul style="list-style-type: none"><li>• Bachelor's degree in Engineering/ Technology from a recognized University /Institution.</li><li>• Postgraduate or Master's degree in Engineering / Technology/ Energy Planning / Energy Management / Sustainable Energy / Environmental Studies /</li></ul>	Experience in Demand Side Management Activities in Electricity Distribution Companies or ULBs or State Agencies.

		<p>Environment Science will have an added advantage.</p> <p>BEE Certified Energy Auditor/ Manager will be given preference.</p>	
3.	National Exam Coordinator	<ul style="list-style-type: none"> <li>Bachelor's degree in Engineering/ Technology from a recognized University /Institution.</li> <li>Postgraduate or Master's degree in Engineering / Technology/ Energy Planning / Energy Management / Sustainable Energy / Environmental Studies / Environment Science will have an added advantage.</li> </ul> <p>BEE Certified Energy Auditor/ Manager will be given preference.</p>	Experience in conducting examinations & in Energy management, auditing, etc.
4.	Chlor Alkali/Soda Ash	<ul style="list-style-type: none"> <li>Bachelor's degree in Engineering/ Technology from a recognized University /Institution.</li> <li>Postgraduate or Master's degree in Engineering / Technology/ Energy Planning / Energy Management / Sustainable Energy / Environmental Studies / Environment Science will have an added advantage.</li> </ul> <p>BEE Certified Energy Auditor/ Manager will be given preference.</p>	Domain experience in the sector in relation to energy management, plant process and evaluation of techno-economics of energy efficiency measures etc.
5.	Fertilizer		
6.	Biomass		
7.	Petroleum Refinery		
8.	Petrochemical		
9.	Forging		
10.	Foundry		
11.	Ceramic		
12.	Glass		
13.	DISCOM		
14.	Carbon Market	<ul style="list-style-type: none"> <li>Bachelor's degree in Engineering/ Economics/ Science/ from a recognized University /Institution.</li> <li>Master's degree in Business Administration/ Finance or</li> </ul>	Experience in Developing forward looking projections and views on issues pertaining to carbon markets. Supporting delivery of reports and analysis.

		<p>M.Sc. or MA in Economics/ Engineering/ Climate Change/ Sustainability/ Environment will have an added advantage.</p> <ul style="list-style-type: none"> <li>• Familiarity with Cap-and-Trade markets/Clean Fuels Markets/Global Voluntary Carbon Markets etc. Maintaining and adding data-pipes on information that impact carbon markets.</li> </ul>	<p>Prior Experience of working in Carbon Market or Climate change or related area will be preferred.</p>
15.	Buildings	<ul style="list-style-type: none"> <li>• Bachelor's degree in Engineering/ Technology/Architecture from a recognized University /Institution. Postgraduate or Master's degree in Engineering / Technology/Architecture/ Energy Planning / Energy Management / Sustainable Energy / Environmental Studies / Environment Science will have an added advantage.</li> <li>• BEE Certified Energy Auditor/ Manager ECBC Master Trainers, CMVP, IGBC/LEED/GRIHA certified professionals will be preferred.</li> <li>• Should be conversant with existing building energy efficiency technologies.</li> </ul>	<p>Domain experience in the sector in relation to Energy Management/technical evaluation of Energy Saving/ Compliance with Energy Efficiency Building Codes &amp; standards/ Building Energy Simulation Software/Green Building Ratings (LEED, IGBC, GRIHA, etc.). Building Simulation experience will be given preference.</p>

**Other expenses admissible to Sector Experts / Sr. Sector Experts:** Since the engagement will be purely on contract basis, they will not be eligible for any perks/benefits (admissible to regular employees of BEE) except the following: -

1. **EPF contribution:** The statutory contribution of employer's share towards EPF shall be paid on fixed pay.

2. Medical Allowance: They shall be eligible for reimbursement towards Health and Accidental Insurance subject to production of proof of securing insurance policy with amount not exceeding Rs. 6,000/- per annum.
3. TA/DA on tour: as per BEE's existing norms.

**Age Limit**: The maximum age limit for Senior Sector Experts/ Sector Experts will be 45 years and 40 years respectively as on last date of receipt of the applications.

**How to apply**: The interested applicants may submit their CV as per the attached **Annexure** along with two passport size photographs and self-attested copies of certificates/mark sheets, giving complete details of their qualifications and experience with two references, within 30 days of publication of advertisement in Employment News to **the office of Secretary, Bureau of Energy Efficiency (BEE), 4<sup>th</sup> Floor, Sewa Bhawan, R.K. Puram, Sector-1, New Delhi-110066.**

Candidates must mention the sector(s) and position(s) for which CV is being submitted to BEE. However, suitability shall be assessed by the Selection Committee based on the qualification and experience possessed by the candidate in relevant domain at the time of personal interaction.

The Bureau reserves the right to relax the eligibility and other criteria in case of exceptionally outstanding candidates.

### **Other General information & instructions**

Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect.

Incomplete applications are liable to be rejected.

Candidate meeting the eligibility criteria would be shortlisted in order of merit. Selection will be done based on written test; if required; followed by personal interaction with the shortlisted candidates.

In case of otherwise suitable candidates the requirements of Age, Qualifications and Experience could be relaxed at the discretion of competent authority to meet the immediate project requirements of the organisation.

The number of positions is tentative and may vary depending upon the requirement of BEE.

Candidate selected will be offered engagement purely on contract basis with no claim for regular employment in BEE.

The hiring process may be cancelled at any stage at the discretion of BEE without giving any reason thereof.

**CURRICULUM VITAE PERFORMA FOR THE POST OF SENIOR SECTOR EXPERT /  
SECTOR EXPERT FOR \_\_\_\_\_ SECTOR.**

1.	Name and Address (in Block Letters)  Mobile No.				
2.	Date of Birth				
3.	Educational and other qualifications  (Attach photocopies of marksheets, degrees, etc.)	(1)		(2)	(3)
4.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post				
5.	Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient. (Attach photocopies of experience certificates)				
Office/Institution	Post held	From	To	Scale of pay and Basic Pay	Nature of duties (in details)

6.	Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent	
7.	<p>Additional details about present employment</p> <p>Please state whether working under: (indicate the name of your employer against the relevant column)</p> <p>(a) Central Government</p> <p>(b) State Government</p> <p>(c) Autonomous organisation</p> <p>(d) Government undertaking</p> <p>(e) Universities</p> <p>(f) Others</p>	
8.	Total emoluments per month now drawn	
9.	<p>Additional information, if any, which you would like to mention in support of your suitability for the post</p> <p>(This among other things may provide information with regard to</p> <p>(i) Additional academic qualification</p> <p>(ii) Professional training and</p> <p>(iii) Work experience over and above prescribed in the vacancy circular/ advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
10.	<p>Remarks (The candidate may indicate information with regard to</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Wards/ scholarship/ official appreciation</p>	

	(iii) Affiliation with the professional bodies/ institutions/ societies and  (iv) Any other information  (Note: Enclose a separate sheet if the space is insufficient)	
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I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date\_\_\_\_\_

Signature of the candidate  
 Address\_\_\_\_\_

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Ph. No. \_\_\_\_\_  
 E-mail: \_\_\_\_\_

References:

1)

2)

\*Strike whichever is not applicable

Attachments:

- i. Copy of X<sup>th</sup> pass certificate/Marksheet as age proof
- ii. Copy of XII<sup>th</sup> pass certificate and Marksheet
- iii. Copy of Degree/Marksheet
- iv. Copy of all experience certificates
- v. Copy of Identity Proof (Aadhar Card/ Voter-ID, Driving License/ Passport etc)